**Notre Dame de Namur Verification of Professional Development for District Employed Supervisors**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

District: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The 2015 Multiple and Single Subject Program Standards, Standard 3 on Clinical Practice requires that programs:

* “provide district-employed supervisors a minimum of 10 hours of initial orientation to the program curriculum, about effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices. The program ensures that district-employed supervisors remain current in the knowledge and skills for candidate supervision and program expectations.”

NDNU Education Department has determined that District Employed Supervisors can meet this 10 hour requirement through any combination of 8 hours of professional development, academic course work and/or degrees post-credential coursework, and/or completing Intersegmental Project (CEEDAR Center) videos in addition to 2 hours of orientation to the NDNU credential programs provided by NDNU University Supervisors.

To be in compliance with the CTC standards, we are asking each of our District Employed Supervisors (Master Teachers, District Employed Intern Support Providers) to complete the form below to indicate how you meet this new requirement. Please mail to: NDNU Education Dept., 1500 Ralston Ave., Belmont 94002 or email [anormantas@ndnu.edu](mailto:anormantas@ndnu.edu)

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| **NDNU Program Orientation** | Location Code | Total Duration (hrs./min.) | Date | Description |
| Orientation Workshop: Attended and participate in training |  |  |  |  |
| Review Program Handbook w/ University Supervisor or Program Director |  |  |  |  |
| Review Coaching & Evaluation Process w/ University Supervisor or Program Director |  |  |  |  |

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| **Effective Supervision Approaches** | Location Code | Total Duration  (hrs./min.) | Date | Description |
| Approaches to coaching adult learners; Cognitive coaching, etc. |  |  |  |  |
| Principles of adult learning |  |  |  |  |
| Peer mentoring and support |  |  |  |  |
| Effective feedback methods |  |  |  |  |
| Organization; Maximizing time and attention |  |  |  |  |
| Developing/applying reflective practitioner skills |  |  |  |  |
| Effective communication techniques (face-to-face; when you can’t meet face-to-face; etc.) |  |  |  |  |

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| **Instructional Strategies for ALL Learners** | Location Code | Total Duration  (hrs./min.) | Date | Description |
| Elements of Effective Lesson Design & Delivery; Backwards Design; Formative & Summative assessment; Universal Design for Learning |  |  |  |  |
| Content-specific Pedagogy Using the New Frameworks & Common Core Standards |  |  |  |  |
| Managing the Instructional Environment; Building classroom communities |  |  |  |  |
| Classroom Technology Integration |  |  |  |  |

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| **Inclusive Education** | Location Code | Total Duration  (hrs./min.) | Date | Description |
| Approaches to Inclusive Education; Universal Design for Learning; etc. |  |  |  |  |
| District/School-wide Systems of Student Support; Multi-Tiered Systems of Support (MTSS); etc. |  |  |  |  |
| Approaches to Differentiate Instruction |  |  |  |  |
| Working with English Language learners |  |  |  |  |

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District Employed Supervisor Signature Date

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| **Location Code** |  |
| A | California Dept. of Education, CTC, County Office of Education, District, School Professional Development , Webinars, etc. |
| B | Induction Support Provider training |
| C | Professional Organization Conference or Professional Development training, Webinars, etc. |
| D | Publisher, Museum, K-12 Education-focused Agency training, webinars, etc. |
| E | Business/Company training, webinars, etc. specific to K-12 education (e.g. Apple, Goggle, etc.) |
| F | NDNU or other College/University courses (academic or CEU) post credential; |
| G | Intersegmental Project (CEEDAR Center) |